

BASE TOUR REQUEST FORM

PRIVACY ACT STATEMENT

Authority: 10 U.S.C. 8013, Secretary of the Air Force. Purpose: Information is collected to identify and contact you regarding your community engagement authorization request. Routine Use: Information may be disclosed for any of the DoD Blanket Routine Uses. Disclosures: Voluntary; however, failure to provide the information may result in our inability to provide you authorization in a timely manner. The information herein is **FOR OFFICIAL USE ONLY (FOUO)** information which must be protected under the Freedom of Information Act (5 U.S.C 552) and/or the Privacy Act of 1974 (5 U.S.C. 552a). Unauthorized disclosure or misuse of this **PERSONAL INFORMATION** may result in disciplinary action, criminal and/or civil penalties.

I. CONTACT INFORMATION

1. Group Leader	2. Group Name	3. Phone Number
4. Email Address	5. Address	

II. TOUR REQUEST

(Tours are typically offered on Tuesdays & Thursdays)

1. Date	2. Start Time <input type="checkbox"/> 9 a.m. <input type="checkbox"/> 1 p.m.	3. Number of Minors	4. Number of Adults	5. Tables for lunch needed? <input type="checkbox"/> Yes <input type="checkbox"/> No	6. Are any guests foreign nationals? <input type="checkbox"/> Yes (If yes, please list what countries in the Additional Comments.) <input type="checkbox"/> No
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7. Special needs accommodations?

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Audio/Visual Sensory Sensitivities	Wheelchair	Mobility Limitations	Other:

8. Additional Comments

III. GUIDELINES

Tours of the Illinois Air National Guard's 182nd Airlift Wing are free and last about two hours. Your tour guide will meet you at the base's Main Gate and escort you during your visit. You may be required to exit your vehicle for a routine vehicle search before entering the base, so carpooling is encouraged. Please ensure there are no guns, knives, other weapons, illegal drugs, or any contraband in the vehicles or in anyone's possession.

Tours may be canceled for hazardous weather (e.g., thunderstorms, lightning within five miles, winter storms, wind chill advisories, etc.). You will be notified as soon as possible and the tour can be rescheduled. Please wear appropriate clothing, such as comfortable clothes and tennis shoes. **You will be walking a great deal outdoors. For security purposes, bus drivers are required to either join the tour or depart base until pickup time.**

*It is imperative that guests stay with the tour guides. Adults must maintain control of minors at all times, to include remaining orderly in the work areas. Accordingly, we require that there be at least one adult present for every 10 minors under the age of 10, and one adult for every 15 minors ages 10 through 17. Children are not permitted to run around in the work areas for safety and security concerns. **Noncompliance will lead to the tour ending.***

You will get to see the following during your tour:

Fire Department – Trucks, gear, and fire safety.
 Aircrew Flight Equipment shop – Night vision, parachutes, aircrew survival gear, etc.
 C-130H3 Hercules – The aircraft used in the 182nd Airlift Wing's missions.

Your point of contact for all questions regarding your tour is:

Master Sergeant Lealan Buehrer
 Public Affairs, 182nd Airlift Wing
 2416 South Falcon Boulevard, Peoria, IL 61607
 Phone: 309-633-5118
 Email: lealan.buehrer@us.af.mil

We're excited for the opportunity to show you our base and the excellent work we proudly provide our community and country!

IV. Please sign and date to acknowledge the 182nd Airlift Wing's tour guidelines and [email back](#).

1. Requestor's Printed Name	2. Requestor's Signature	3. Date
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